



## WVHS Athletic Booster Club Meeting Minutes 7-15-2013



**1. Meeting was called to order at 7:10p.m.**

**In attendance were:** Kathy Felton, Laura Campbell, Phyllis Ellam, Tammy Kurth, Nancy Springs, Robin Church, John O'Sullivan, Amanda Eicher, Janice Lack, Cindy Becker, Carolyn Marple, Jill York and Janet Eggenberger.

**2. Last Meeting Minutes Approval – MOTION:** Approve the June minutes as written.  
Motion passed unanimously.

**3. Open Floor – Parents / Coaches / Other –**

**4. President Report - Phyllis Ellam**

**4.1.** Report – Congratulations to Chris Neibch & his wife on the birth of their 3<sup>rd</sup> child on Saturday. (Thus he will not be attending tonight). Phyllis talked with Jason Schmitgall...concession stand repairs to floor boards were done (where the critter entered). We're attempting to gain corporate sponsorships for various signage, etc. (place the students frequent). There are district guidelines that need to be followed but 204 hasn't gotten back to Phyllis yet with what those are.

**5. Athletic Director – Chris Neibch**

**5.1. Report –** No report (ABSENT)

**6. Administrative Liaison – Jason Schmidtgall / Jason Stipp**

**6.1. Report –** No report (ABSENT)

**7. Past President – Dave Yonkers**

**7.1. Report –** No report (ABSENT)

**8. Vice President - Amanda Eicher**

**8.1. Report –** No report

**9. 2<sup>nd</sup> Vice-President – Laura Campbell**

**9.1. Report –** Laura emailed Robert Strahan about the indoor concession remodeling (the finishing thereof).



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### 10. Treasurer – John O’Sullivan

**10.1. Report** - Cash balance reconciles including a few outstanding checks yet. The deposit for membership hasn’t been made yet because John wanted to do it in July (new fiscal year). The 2012-2013 year ended with a small net loss but we had budgeted a much larger loss so all in all we did better than expected. (This included an inventory write-off for the items stolen from WWH). John explained the proposed budget for 2013-2014. He anticipated an increase in membership, a reduction in concessions (we have less home football games this year), an increase in “special fund raising” (50/50 or other activities). The Board reviewed the budget line by line and made adjustments based on what we know at this point & past experiences. John will get with Maureen on closing out the year and the filing of the tax return. John is requesting that receipts be emailed to him (scan or photo) so he can better reconcile statements and make sure payments to vendors are correct and appropriate.

**MOTION to accept financials as submitted was seconded and approved unanimously. John will adjust the budget as discussed and get it out to all Board members including Committee Chairs prior to voting to approve it at the August meeting.**

### 11. Secretary – Kathy Felton

**11.1. Report** - Contact list has been updated. Will post to website along with May & June minutes.

### 12. Membership – Janice Lack & Cindy Becker

**12.1. Report** – Janice would like to have a “live” registration at the August football meeting so having the registration/payment sites set up will be key.

### 13. Warrior Wear – Carolyn Marple & Tammy Kurth

**13.1. Report** – All the orders have been placed and we expect the delivery this Friday. We’ll have some Nike and Under Armor items for sale this year. Phyllis suggested that Tammy & Carolyn get the “offerings” to Jason so he can email blast advertise all the cool stuff we’ve got available this year. (Can put it on the website too).

Staff members should have to be a Booster member (\$5 membership fee) in order to get their “\$5 off” of WWH items AND the \$5 off should be taken only from items that are \$20 or more.

### 14. Volunteer Coordinator – Robin Church

**14.1. Report** –

- Robin will activate the 12-month subscription to *VolunteerSpot* once billing information is known using [volunteer@wvhsboosters.org](mailto:volunteer@wvhsboosters.org). She has created two *VolunteerSpot* guides to help organizers manage their activities and to help volunteers learn how to use the online sign-up tool. She has



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also updated the Volunteer webpage on the Boosters' website. Sign-up links will be added as soon as calendars are finalized.

- The Warrior WearHouse Volunteer Calendar has been drafted and is under review with the WWH Directors. Coach Owles will schedule the 8<sup>th</sup> Grade girls' basketball night as the season gets underway. Outstanding questions have been sent to Jason Schmitgall and Chaz Taft.
- The Boys Football Concessions Calendar has been drafted and is under review with Cathy Marzano, 2013-14 Boys Football Team Parent, and the Concession Directors. Cathy has received a *VolunteerSpot* tutorial and organizer guide.
- Kelly Burling has been confirmed as the Girls Volleyball Team Parent for 2013-14. The Girls Volleyball Concessions Calendar has been drafted and is under review with Kelly and the Concession Directors.
- Barbara Chapman has been confirmed as the Boys Soccer Team Parent for 2013-14. The Boys Soccer Concessions Calendar has been drafted and is under review with Barb and the Concession Directors.
- The 5K Committee Chairs will use "Sign Up Genius" from the PTA side to handle volunteer recruitment for September's run. A decision by the Pig Roast Committee Chairs is still pending.

### 15. Concessions –Tracey Durns (absent) , Nancy Springs & Michael Smith (absent).

**15.1. Report** – Mike, Tracey and Nancy are meeting next week so there's nothing to report until then. There's some other sports we'd like to sell concessions at so Concessions is working with Robin on setting up volunteer slots for those as well. (Girls tennis might be a good one to at least offer drinks at).

### 16. Fund-Raising

**16.1.** Jill York & Leigh Ann Marrs (via written report):

1. Gift Cards – Nothing new. Next sale will be before the holidays.
2. 5K Run – We are working on sponsors. We have two sponsors committed at the Bronze level (\$250) Eyes of Chicago and Capitol Nutrition. We have many others with verbal commitments but we don't know level yet: Jersey Mike's, Roadrunner, Village Green Dental, X-Sport, and Walgreens. Still following up with many potential sponsors.

We are looking for a few more committee heads: awards, route coordinator to work with Coach Rafferty, and possibly a volunteer coordinator.

Laura Campbell has some great posters that will be going up soon and she put ads in neighborhood newsletters for August and September. Everything else is on track.

**16.2.** Laura Campbell & Laura Maul - Pig Roast: 516 orders so far. Laura asked Jason to put it out on List Serve. Laura needs to check at school to see what's come in lately. Jason should also communicate with the staff that they're NOT comp'd on the meals.



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- 16.3. Gary Zoet – Golf Outing:
  
- 17. Website – Cathy Kallas – No Report
  
- 18. Scholarship Committee – Janet Eggenberger
  - 18.1. Report - No Report
  
- 19. Sport specific Team Parent Reports: None.
  
- 20. Old Business: None.
  
- 21. New Business: None.

**Meeting was adjourned at 8:26p.m.**

**The next meeting Monday August 19, 2013 7:00pm at WVHS room 111**